

Notes on writing a Summer Support Fellowship Description Document

Karthik Durvasula

General notes on the project description:

1. Treat it like an academic/grant abstract and try to use the whole page as effectively as you can. Don't waste space. Make sure to maximise the 1-page — you want to look like you have a convincing project.
2. Here are some restrictions you should work with: 1 page, US letter size, 1 inch margins, single-spaced, Times New Roman or equivalent in size 11pt.
3. Have three sections:
 - (a) **Purpose:** With the funds, I plan to finish my dissertation work... (or) identify a topic for my comp in the area of ..., (or) to write XYZ papers on ..., (or) to run/finish experiments on ...? [Flesh out the purpose section some more.]
 - (b) **Project summary:** Here, expand on the topic that you are planning to work on. Include example and try to explain what the bigger issue is that your research feeds into (why should other linguistics care about your work?).
 - (c) **Timeline:** You can include a table, or you can include the time line in the text. But, try to put a reasonable timeline. If you exaggerate, it will not look good.
4. Note, though I put a title and name in the sample on the next page, you could omit it completely and just put them in the header or not even that — since the information is available on the nomination form anyway.
5. If you are a \LaTeX user, don't just use the defaults — play with the `titling`, `geometry` and `fontspec` packages to control title height, margin widths, font, Also, the standard LaTeX font is tough to read, so use *Times New Roman* or equivalent.

(see next page to see what I mean by minimise white-space and include as much content as you can.)

The best phonology-phonetics project in the world

Karthik Durvasula

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1. Example 1
2. Example 2
3. Example 3

Timeline: Fusce mauris. Vestibulum luctus nibh at lectus. Sed bibendum, nulla a faucibus semper, leo velit ultricies tellus, ac venenatis arcu wisi vel nisl. Vestibulum diam. Aliquam pellentesque, augue quis sagittis posuere, turpis lacus congue quam, in hendrerit risus eros eget felis. Maecenas eget erat in sapien mattis porttitor. Vestibulum porttitor. Nulla facilisi. Sed a turpis eu lacus commodo facilisis. Morbi fringilla, wisi in dignissim interdum, justo lectus sagittis dui, et vehicula libero dui cursus dui. Mauris tempor ligula sed lacus. Duis cursus enim ut augue. Cras ac magna. Cras nulla. Nulla egestas. Curabitur a leo. Quisque egestas wisi eget nunc. Nam feugiat lacus vel est. Curabitur consectetur.

S. No.	Time period	Planned action
1	May 15 - June 15	Literature survey and design of experiment
2	June 16 - July 15	Collect data and start analysis
3	July 16 - August 15	Preliminary analysis and ...